

NEWTON IN THE ISLE

PARISH COUNCIL

Clerk: Dave Gibbs, 358 High Road, Newton in the Isle, PE13 5HS
Tel: 01945 870083 Email: parishclerk@newtonintheisle.org.uk

To Members of the Public and Press

You are invited to attend a meeting of the Newton-in-the-Isle Parish Council to be held in Newton Village Hall on **Tuesday 18 May 2021 at 7pm.**

Members of the public and press are invited to address the Council at its Public Forum.

Dave Gibbs

Clerk

12 May 2021

AGENDA

All members are reminded that they will need to declare any personal or prejudicial interest and reason before an item discussed at this meeting under the Model Code of Conduct Order 2001 No 3576

086/21 Apologies

To receive and consider apologies from those members not present

087/21 Chairman's Announcements

To receive such announcements as the Chairman may wish to make to the Council

088/21 Public Forum

To receive representations from members of the public regarding issues pertinent to the Council

089/21 Annual Meeting of the Parish Council

To consider and resolve on the following matters:

- a) Election of Chair and signing of declaration of acceptance*
- b) Election of Vice Chair and signing of declaration of acceptance*
- c) Review of terms of reference and membership of the Planning Committee*
- d) Review and confirmation of standing orders and financial regulations*
- e) Confirmation of insurance arrangements*
- f) Review of the Council's subscriptions to other bodies*
- g) Confirmation of the Council's register of assets as at 31st March 2021*
- h) Appointment of internal auditor for the 2021/22 financial year*
- i) Confirmation of meeting dates for the municipal year*

090/21 Vacancy for a Parish Councillor

To consider applications from suitably qualified individuals and to select one person for co-option onto the Council

091/21 Minutes of the Previous Meetings

To approve the minutes of the following meetings:

- a) Council meeting held on Tuesday 9 March*
- b) Planning Committee meeting held on Thursday 6 May*

092/21 County and District Councillors Reports

To receive reports from Cllrs S King (CCC), C Seaton and S Clark (FDC)

093/21 Police Matters

To receive a report from the Clerk on recent meetings with the Police

094/21 Reports for Information

To consider the following reports for information only

- a) Allotments/Rights of Way - Cllr Nunn*
- b) Playing Field - Cllr Wilkinson*
- c) Correspondence - Clerk*

095/21 Finance

To consider and resolve on the following matters:

- a) To approve the internal accounts for 2020/21*
- b) To review and approve the Governance and Management Risk Assessment*
- c) To approve the Internal Audit Report and agree an action plan to address issues raised (if any)*
- d) To approve the Annual Governance Statement 2020/21*
- e) To approve the Accounting Statements 2020/21*
- f) To confirm the dates of the period for the exercise of public rights*
- g) To authorise amendments to the Barclays Bank mandate to add additional signatories*
- h) To agree the format and content of the annual report to residents*
- i) To approve the following payments*

| | |
|--|-----------------------|
| <i>100694 Zurich Municipal (Insurance)</i> | <i>£ 695.23</i> |
| <i>100695 Cambridgeshire County Council (PFHI application)</i> | <i>£ 500.00</i> |
| <i>100696 Playsafety Ltd (Play equipment inspection)</i> | <i>£ 103.20</i> |
| <i>100697 North Level District IDB (Drainage rates)</i> | <i>£ 43.19</i> |
| <i>100698 LGS Services (Payroll service)</i> | <i>£ 33.00</i> |
| <i>100699 PM Wilkinson (Noticeboard repair)</i> | <i><u>£ 25.00</u></i> |
| | <i>£ 1,399.62</i> |

096/21 Queen Elizabeth II Playing Field

To receive updates on the following matters and resolve appropriately:

- a) RoSPA Playsafety inspection report*
- b) Installation of pedestrian gate and replacement fence at St James Close*
- c) Improvement or replacement of football goals*
- d) Creation of a BMX track*

097/21 Highways

To receive updates on the following matters and resolve appropriately:

- a) Local Highway Improvement application*
- b) Privately Funded Highway Improvement application*
- c) Road markings at junction of High Road and Fen Road*
- d) Roadside verge management*
- e) Brewers Lane surface and signage*
- f) Chapel Lane signage*
- g) National cycle route signage*
- h) Request for support from 20's Plenty campaign*
- i) Public Right of Way 166/10 (Fen Drove)*
- j) Overhanging tree near former Woadman's Arms*
- k) Dog bin at Brewers Lane and Fitton End Road junction*

098/21 Members' and Residents' Issues

To receive reports from the Clerk and members on matters raised by local residents, including the following:

- a) Abandoned vehicle in Colville Road*
- b) Accumulation of scrap in Colville Road*
- c) Dangerous path surface at St James Close*

099/21 Planning

To receive reports from the Clerk on the following matters:

- a) Former Colville School site*
- b) Trees of outstanding amenity value*

100/21 Street Lighting

To receive a report from the Clerk on the following matter:

Street light High Road PC7, the Old Chapel

101/21 Date of Next Meeting

To approve the date and time of the next meeting of the Council

Tuesday 13 July is proposed