

NEWTON IN THE ISLE

PARISH COUNCIL

Clerk: Pat Wilkinson 24 Fen Road Newton in the Isle PE13 5HT Tel: 01945 870271

Email: parishclerk@newtonintheisle.org.uk

To all Councillors:

You are hereby summoned to attend a meeting of the Newton in the Isle Parish Council to be held on Tuesday 14th July 2020 at 7pm in the Village Hall for the purpose of transacting the following business.

AGENDA

All members are reminded that they will need to declare any personal or prejudicial interest and reason before an item discussed at this meeting under the Model Code of Conduct Order 2001 No 3576

- | | | |
|------|-----|--|
| 7.00 | 1 | Apologies |
| | 2. | Public Forum |
| 7.15 | 3. | Chairman's Announcements |
| 7.20 | 4 | Minutes of previous meeting 12 th May
a) Approve minutes previous meeting
b) Matters arising
c) Approve Planning meeting 18 th June |
| 7.25 | 5. | County and District Councillors Reports |
| | 6 | Police Matters |
| 7.40 | 7. | Reports for information previously circulated
a) Highways– Cllr Clark
b) Village Hall - Cllr Moore
c) Playing Field – Cllr Wilkinson
d) Streetscape/ Handyman – Cllr Moore
e) Allotments/Rights of Way- Cllr Nunn
f) Correspondence /Finance – Clerk |
| 8.05 | 8. | Finance- Clerk
a) Approval of payments
b) Community Account/Resrve account status
c) Approval of Governance Statement
d) Approval of Accounting Statement
e) Approve date of Notice of Public Rights & Publication of Annual Governance & Accountability Return.
f) Difibrillator Grant |
| 8.20 | 9 | Review of allocation of portfolio responsibilities |
| 8.25 | 10. | Items for Decision
a) Allotment /agreements
b) LHI Bid
c) Supporting Venerable Residents
d) Street Lighting Condition Survey |
| | 11 | .Date and time of next meeting Tuesday September 8 th at 7pm. |

NEWTON IN THE ISLE

PARISH COUNCIL

***Minutes of the AGM of the Parish Council held via a Video Conferencing link on
Tuesday 12th May 2020 commencing at 7pm.***

All members are reminded that they will need to declare any personal or prejudicial interest and reason before an item discussed at this meeting under the Model Code of Conduct Order 2001 No 3576

Apologies Cllr M Humphreys

22/20 1. Present

Cllr's D Gibbs, G Wilkinson, S Clark, R Moore, D Nunn, Ed Jones, Cllr C Seaton (FDC), Cllr S King (CCC) and P Wilkinson (Clerk).

23/20 2. Annual Meeting Standing Items

a) Election of Chairman

Cllr Moore nominated Cllr D Gibbs to continue as Chairman, seconded by Cllr S Clark and approved by all Cllrs present. No other nominations were received.

b) Election of Vice Chair

Cllr D Gibbs nominated Cllr R Moore as Vice Chairman seconded by Cllr S Clark and approved by all Cllrs present. Declaration forms would be completed as soon as possible

c) Review of Terms of Reference of the Planning Committee were approved and remain unchanged

d) Review of Inventory of land and asset.

Three further items to add to the assets register, A picnic bench, a new litter bin and a number of bird boxes to be erected when possible.

e) Review Of Council's Annual Subscriptions to other bodies

These included CAPALC with the addition of their Data Protection Service and ACRE, Cllrs agreed to continue with both subscriptions.

24/20. 3. Public Forum

No members of the public visited the meeting

25/20.4. Chairman Annoucement

Chairman welcomed everyone and stated that we were all living through very challenging times. Stating that sadly a resident of our village had succumbed to the virus

The community had shown a lot of kindness to everyone, and he wished to thank the farmers for their generosity and professionals for their help. He hope that residents would be encouraged to use the playing field now we had been advised that we were able to exercise more.

Cllr Clark stated thanks should be sent to the local farmers for their generous donations the councillors all agreed, the clerk would write expressing the Councils thanks to Mr Newling, Mr

Kooreman, Mr R Horspole and Mr Goodale. Cllr Jones queried that the Emergency Plan may need an update following the recent situation. This would be looked at shortly.

26/20 5. Minutes of previous meeting 10th March 2020

These were accepted as a true record following the correction of two spelling errors, 18/20 b *kithchen* should read kitchen and 21/20 Woodmans should read Woadmans

a) Matters arising

The pub survey was to be circulated hoping to give some feedback regarding possible options. Survey to be collected via the Village Hall or the clerk. The Council were still awaiting the street lighting condition survey, Cllr Seaton would contact Jan French to query the delay.

27/20 6. County and District Councillors Reports

Cllr King wished to congratulate the Parish Council for their work with the community during the crisis. Stating that during this difficult time a number of Highway projects had been delayed, some projects were beginning to commence again, the Recycling Centres in Fenland had reopened on Monday 11th May. Cllr King stated that he had been reappointed and would continue to assist. Potholes had been repaired while the roads were quieter. It was stated that there were still a number of potholes within the village needing attention. Cllr Nunn queried the state of Black Dyke Bridge which had deteriorated with a number of loose boards creating real problems. Cllr King would contact Highways to investigate with some urgency.

The Chair stated that a number of used nitrous oxide canisters had been thrown from vehicles throughout the village and near Black Dyke Bridge.

Cllr Seaton FDC stated at the recent cabinet meeting a review of the Covid 19 regulations had enabled a number of small businesses to receive grants to assist them.

The Local Authority were completing a survey of missing bus stops the response deadline was 13th May. The Chair stated that he felt a number of Parishes needed to discuss this issue as it affected both Lincolnshire and Cambridgeshire and bus times did not correspond with working or school hours. Cllr Seaton advised to respond to the survey. It was agreed that a response would be submitted Chair to respond. At this point Cllr Seaton left the meeting. (8pm) but stated that to contact him or Cllr Clark if required.

28/20 7. Police Matters- No reports had been received

29/20 8. Reports for information previously circulated

a) Highways – Cllr Clark

A car creating problems along the High Road parking on the pavement would be investigated by Cllr Gibbs, Concerns expressed regarding an overgrown hedge causing a blind spot at the junction of Sutton Road and Chapel Lane, further attempts to contact the property owner would be investigated. Another hedge bordering Priory House from the Rectory Road junction along the High Road towards Little Ramper. was also creating a hazard this again would be investigated. Other potholes in Mill Lane and at Elloe Bank would also be reported. The council would be notified of the deadline for the LHI Bid when announced. The cost of extending the 40 mph speed limits as submitted in the bid was expected to be around £3,200 to £3,350 on completion. Cllr Wilkinson proposed that this should be agreed and funded by the Parish Council, seconded by Cllr Clark and approved by all councillors. Cambs County Council Highways Department would be contacted to proceed with the project.

- i) *Resolved to approve the funding and the extending of the 40 mph speed limits as submitted in bid cost estimated to be around £3,200 to £3,350 was approved by all the Cllrs attending the video conferencing meeting.*

b) Playing Field Update – Cllr Wilkinson

Report previously circulated Cllr Wilkinson stated the playing field has recently been cut and weedkiller applied where necessary including the western boundary drain. Meadow area was in full bloom with wild flowers and the fruit trees were well established.

Recent safety inspection of the play area highlighted one or two issues that needed attention when reopened including the greasing of roundabout, also a replacement bolt to climbing frame. Further attention to the sleeve of zip wire was required although not urgent.

Other issues noted, were the closeness of seating to fence and wastebins, New signage for entrance gates, were in hand signage required for each of the three entrances. The further entrance to be installed was on hold. Copse area, currently overgrown, one or two trees in need of work

Addition of woodchip to gateways required, Cllr Jones has a small amount available. Cllr Wilkinson stated that the bird boxes would need erecting when we were able to resume projects following lockdown.

c) Village Hall - Cllr Gibbs

The Chairman stated that the Village Hall had applied for a grant of £10,000. This would be discussed by the Village Hall Management Committee when they were able to resume meetings. The VE Day celebrations had to be cancelled, however a number of residents participated and celebrated with bunting flags and individual tea parties.

d) Correspondence - Clerk

Previously circulated

Rural Services Network News

Rural Bulletins

Public Sector News

Playsafe playground annual report

Internal Auditor report

Letter noting date Recycling Centre Wisbech to reopen

Letter of concern re allotment to be discussed in agenda 10a

Resident query availability of an allotment discuss Agenda 10a

29/20 9. Finance

a) Approval of payments

Invoices received for approval of payment including

Drainage Board £41.23 cheque no 100664

Rospa Play Safe £103.20 including £17.20 vat cheque no 100665

Income Tax £67.40 cheque no 100667.

Clerk salary for Jan to March £490.96 cheque no 100668.

Auditing Solution £208.00 including £35.00 vat cheque no 100669..

LGS Services Payroll Provider annual charge £26.40 including £4.40 vat cheque no 100670

b) Annual Zurich Insurance due annual cost £682.78 cheque no 100666 .It was agreed that the bird boxes would not be added to the insurance

ii) *Resolved to approve payment of 7 cheques including the annual Insurance cover with Zurich all Cllrs approved*

Status report

Community a/c £13,762,57 at end of March 31st 2020. Carryforward was more than expected as no charges had been received by year end for either lighting maintenance charges of around £3,000 or LHI Bid £500 for 2019

Income since March 31st 2020

½ year Precept £6,500 received,

Outstanding allotment rent £189.20

Business Saver Account /Reserve account

End of March 2020 £12,043,52

£6,000 set aside to comply with Reserve Statement for any unforeseen expenses

Street lighting allocation of £4,800 and unallocated reserve of £1,243.52 total in reserves £12,043.52

d) Internal Audit Report Recommendations previously circulated.

Report recommendations

a) *The two items of apparently overlooked VAT should be included on the next reclaim form to be prepared and submitted to HMRC. Clerk to include the two vat items in next claim.*

b) *The Council should review fees and charges annually in accordance with the adopted Financial Regulations (Para 9.3 refers) ensuring that the outcome of the review is minuted formally even where no changes are approved.*

c) *The Council should as indicated in the body of the report, review the Clerk;s pay ensuring that her pay is assimilated onto the appropriate Spinal column point on the revised national NJC pay scale applying from 1st April 201*

d) *The asset register should be further reviewed to determine whether the two new bird box acquisitions should be added to the asset register and AGAR asset value for 2019-20*

iii) *Resolved to approve the auditors report and to respond to the recommendations as stated in the report. All the Cllrs approve.*

e) Approval required for Completed Certificate of Exemption

The Cllrs approved the Certificate of Exemption to be sent to the Audit Commission to show there is no requirement to have a limited assurance review under Section 9 of the Local Audit (Smaller) Regulations 2015. as neither gross income or expenditure exceeds £25,000 in the year of accounts 2019 to March 31st 2020.

iv) Resolved to approve the certificate of exemption to send to Audit Commission showing there is no requirement to have a limited assurance review under Section 9 of the Local Audit (Smaller) Regulations 2015. as neither gross income or expenditure exceeds £25,000 in the year of accounts 2019 to March 31st 2020. Approved by all Cllrs.

30/20. 10 Items for Decision

a) Allotments. Some concerns were expressed regarding the continued untidy state of one allotment, a Councillor would discuss options with the allotment tenant.

b) Play Equipment Inspection Report – Cllr Wilkinson had discussed the maintenance requirements specified in the annual inspection in his Playing Field report (agenda item 8b). These items would be dealt with.. Cllr Wilkinson would continue to monitor the Play equipment.

8.55pm Cllr's S King and D Nunn left the meeting

31/20 12. Confirmation of date and time of next meeting - Tuesday July 7^h at 7pm.

Dates for meetings

2020 Tuesday 14th July

Tuesday 8th September

Tuesday 10th November

2021 12th January

9th March Parish Assembly

11th May AGM

Meeting closed 9.10pm.

NEWTON IN THE ISLE

PARISH COUNCIL

Clerk: Pat Wilkinson 24 Fen Road Newton in the Isle PE135HT Tel 01945870271
Email: parishclerk@newtonintheisle.org.uk

Minutes of the of the Parish Council meeting held via a virtual video link on Thursday 18th June 2020

All members are reminded that they will need to declare any personal or prejudicial interest and reason before an item discussed at this meeting under the Model Code of Conduct Order 2001 No 3576.

1. Present

Cllr's D Gibbs (Chairman), G Wilkinson, R Moore, E Jones, D Nunn, S Clark and P Wilkinson (clerk)

2. Apologies No apologies received

3. Nominated Development sites from the call for sites process.

The Chair welcomed everyone to the virtual video meeting. Reminding the Cllrs to declare any interests during our discussions.

A map of Newton in the Isle was displayed showing the sites to be discussed.

Site 40101 – Westfield Area extending from Churchill Lodge Little Ramper to junction of Goodens Lane next to pumping station. A proposal for 800 dwellings. This was felt out of proportion for the village and the Cllrs all agreed it was not suitable for the existing size of the village. Score 0

Site 40102 Churchill Lodge along High Road frontage to Goodens Lane 150 dwellings submitted . Cllrs agreed that dwellings from 155 High Road to 225 Newton House could be considered as part of the development but no further along the High Road. Score 5

Site 40149 High Road Frontage opposite Old Post Office proposed maximum 17 dwellings Cllrs supported only 4 dwellings along road frontage, with pocket park at rear, it was not considered a suitable site for more than 4 dwellings due to the traffic volume and road safety. Score 5.

Cllr Clark declared an interest in sites 40191 and 40192 and was locked out of the meeting .

Site 40191 High Road Proposed 8 dwellings infill road frontage to corner Rectory Road. Cllrs approved the site to include pathway to Rectory Road corner Score 10

Site 40192 Rectory Road Proposed 8 dwellings infill from Tall Trees to Phydlers Den, road frontage only. Cllrs agreed proposal. Score 10.

Councillor Clark rejoined the meeting following completion of discussion of these two items

Cllr Gibbs declared an interest in site 40368 and was locked out of the meeting .

Site 40368 Proposed 5-6 dwellings land adjacent to Parrock Field. Cllrs approved proposal with addition of installation of proper access. Score 10

Councillor Gibbs rejoined the meeting following completion of discussion of item 40368

Site 40381 Fen Road adjacent to Sorento Fen Road . Proposal for 5 dwellings along Fen Road frontage. Cllrs recommended it was unsuitable and agreed it was outside the limit of referred development with poor road access for further development. Score 0

Site 40383 High Road Opposite The Shrubberies., Proposal for 5 dwellings infill along road frontage The Cllrs agreed to site Score 10.

Site 40221 Charity Farm House Goredyke Bank. Proposed 2 dwellings, no services or building in area Previous planning applications for Charity Farm House refused. Cllrs recommended it was unsuitable and outside the .preferred development area.Score 0.

Site 40358 Land West of Cross Drove, Proposal for 27 dwellings poor services and amenities in area. Cllrs recommended it was unsuitable and outside the .preferred development area.Score 0.

Site 40360 Seaford Farm at Cross Drove Proposal 34 dwellings poor services and no amenities Cllrs recommended it was unsuitable and outside the .preferred development area.Score 0.

Meeting closed at 8.40 pm.

Agenda Item No. 7a

Meeting Date

14/7/2020

Report Title

High ways

1. **Purpose of Report** To update on high ways issues

2. **Hedges that are causing issues to the highway** Ridgeway chapel lane JCN with Sutton Road Fen Road JCN with mill lane High Road East side from Rectory Road to little Ramper
3. **POTHOLES** Have been repaired Ferry lane Gypsy Lane Fitton End Church Lane Mill Lane.
4. **Signs on the Sutton Road** on the bend are down.
5. **Fly tipping** Brewers lane to be discussed.

6. **Recommendations** Parish council notes the report and recommends appropriate action as necessary

Agenda Item No.7b

Meeting Date

14th July 2020

Report Title

Village Hall

1. Purpose of Report

To report back to Council on Village Hall



2. Key Issues

Due to Covid 19 Lockdown, the Village Hall has been closed, but re-opened on 6th July for full cleaning before re-opening to the public. The Village Hall Committee has received a Government grant of £10,000 to be used for whatever the Management Committee decides is the best use for it, and the community as a whole. Concensus of opinion is to use the money to get the end wall damp problem sorted out, which could be quite expensive as it will entail seeking advice from experts in this age of building before venturing further, but will eventually mean stripping and re-plastering the wall after any other work that may be needed to cure the damp. Decorating throughout will also be carried out after the other work.

3. Recommendations

That Council note this report.

Report Author

Cllr Roger Moore

NEWTON IN THE ISLE

PARISH COUNCIL

Agenda item 7c

Meeting Date July 14th

Report Title Playing Field

To update on issues relating to the playing field and take appropriate action

- 1a Playing field is regularly cut and is generally in good order
- 2a Wild flower meadow, (July 5th) a proliferation of seeded docks which provoked a complaint last year. Picnic bench inaccessible.
 - b Groundsmen asked to quote for end of season maintenance as an option
- 3 Play equipment ok, roundabout recently greased, grease gun purchased
- 4 New signage installed at all four entrances to the field
- 5a Copse, volunteer offer to brushcut nettles
 - b Trees need attention in copse and elsewhere, dead wood removing, could be chipped
- 6 Entrance at Goodens Lane/school end, weeded and trimmed
- 7 No further action taken re cycle ramps
- 8 No further action taken re provision of bark chippings
- 9 No further action taken re Nest Boxes

Action required on items 5/6/7/8/9

Report by Cllr Wikinson

Agenda Item No.7d

Meeting Date

14th July 2020

Report Title

Village Handyman

1. Purpose of Report

To report back to Council on Village Handyman.



2. Key Issues

Due to Covid 19 Lockdown, little has been done, but grass cutting has now re-started.

3. Recommendations

That Council note this report.

Report Author

Cllr Roger Moore

Agenda Item No.7e

Meeting Date

14th July 2020

Report Title

Allotments and Public Rights of Way

1. Purpose of Report

To update members on any issues related to Allotments and Public Rights of Way.

2. Key Issues

In June, a letter to the tenant of the somewhat neglected allotment on High Road, advising them that, unless the allotment was maintained in a proper manner, as per the tenancy agreement, their tenancy was unlikely to be renewed in October. As a result of this letter, after an initial abusive telephone call to the Parish Clerk, a request was received to transfer the tenancy of the allotment to a relative of the current tenant.

It should also be noted that, since this incident, work has started to improve the condition of the allotment. Some raised beds have been made, and vegetables planted, although there is still a fair bit of work to be done.

The Council needs to discuss the next steps to be taken in this matter.

No other allotment issues to report.

An update is required, from Highways Agency, as to when work will begin in the replacement of boarding on Black Dike Bridge

No other Rights of Way issues to report.

3. Recommendations

NEWTON IN THE **ISLE**

PARISH COUNCIL

Agenda Item No 7f

Meeting Date Tuesday 14th July 2020

Report Title Correspondence

Purpose of Report Update Cllrs

1. Key Issues

a) Correspondence

Rural Services Network News

Rural Bulletins

Public Sector News

Members Services

CAPALC

Email Cllr Seaton re Street Lighting survey

Resident letter re allotment Mrs Elliott

Confirmation Exemption from PK Littlejohn Auditor

Letter re donation from MAGPAS Air Ambulance

London Hearts Grant offer of £200 for difibrillator

Email query re planning application

Lighting survey report

2. Recommendations The Parish Councillors note the report

NEWTON IN THE ISLE

PARISH COUNCIL

Agenda Item 8

Meeting Date Tuesday 14th July 2020

Report Title Finance

Community Account £19,855.52 including Concurrent Grant £1280.00

invoices for payment and approval

.Street Lighting Maintenance invoice £2986.26. including

repair & maintenance, £!217.59, Annual Testing £!96.87 Energy from Sept 19-Ma 20
£1074.09 vat £497.71 Total **£ 2986.26**

£3,000 allowance was set aside for this invoice in 2019/20 budget and carryforward to 2020

We should in 20/21 be receiving a one off payment for lighting from FDC of £7,740 in respect of a contribution towards past, current and future renewal of lights columns, poles, brackets etc

Clerk salary April to June (3 months) **£579.16** including tax refund

Admin costs Printer ink/paper stamps/ **£46.40**

Cllr G Wilkinson Postcrete and notices for Playing field – £10.31 and hose for grease gun
£7.83 Total **£18.14**

Total invoices **£3629.96**

The LHI Bid (Traffic calming) has not been completed and we have a £500 allowance carried forward for our contribution towards this 2019/20 LHI Bid.

A £200 Difibrill

be situated at the village hall. This may be a consideration to put to the Village Hall Management Committee?

Reserve account £12046.75 including £3.23 interest.

Also circulated the Financial Report for 2019/20 .

Recommendation Approval of payments

Approval of Governance Statement

Approval of Accounting Statement

Approve date of Notice of Public Rights & Publication of Annual Governance & Accountability
30th September -30th October 2020

Report Author Pat Wilkinson Clerk /RFO.

Agenda Item No. 10c

Meeting Date

14 July 2020

Report Title

Supporting Vulnerable Residents

1. Purpose of Report

To consider the role of the Parish Council in providing support for vulnerable members of our community.

2. Key Issues

In July of last year, the Council was invited by the County Council's Community Protection Manager to join the Cambridgeshire & Peterborough Against Scams Partnership (CAPASP). This invitation was not formally discussed at a meeting, but in an exchange of emails on the subject, Cllr Clark volunteered to be our local Scam Champion. The role of a Scam Champion is to receive then disseminate to the most vulnerable members of our community, information relating to scams and advice on avoiding becoming a victim.

We are told that more than 3 million people in the UK fall victim to scams every year, losing £5-10 billion in the process and whilst the financial detriment is huge, the effect on their health and wellbeing can be even more damaging. We know of at least two recent cases where ladies who attend our village functions have fallen victim to scammers, losing hundreds of pounds in each case.

We receive updates every couple of days from the Police and the County Council but, despite the best efforts of Cllr Clark and others, we are unable to share this information effectively beyond our own circle of friends and family. A recent example of a local scam warning is attached as Appendix A. The easiest way to share this would be via email but, as we know, many of our vulnerable residents are not able to receive information in this way. The Village Hall newsletter is published quarterly, but much of the information we receive is time-sensitive.

During the COVID-19 pandemic, we have become more aware of the number of potentially vulnerable residents in the parish, with around 80 households isolating due to age or ill health. Thanks to the generosity of local farmers, we were able to provide regular deliveries of one or two items to these households over a period of three months. The response from recipients was overwhelming. The financial value of the items was minimal, but what made a difference was knowing that somebody

was thinking about them and checking that they were coping and had all that they needed. Our Emergency Plan sets out a framework within which we can provide support for these residents in a variety of emergency scenarios, but we do not currently offer any specific ongoing support. Many Town and Parish Councils offer some form of support mechanism, often along the lines of Good Neighbours or, for the purposes of crime prevention, through Neighbourhood Watch schemes. In recent years, a number of small Neighbourhood Watch schemes have been established in the village, but their impact appears minimal and most have since been removed from the national database. A village-wide Neighbourhood Watch could provide a framework within which paper copies of leaflets and warnings could be delivered in a targeted and timely way to those who need them, backed up by an e-mail system and use of the parish website. There is no recognised template for Good Neighbour schemes, but the principle is defined by the name. Volunteers provide support and assistance to those who need it. We have, in effect, been running a Good Neighbour scheme for the last four months, by providing shopping and medication collection and a friendly face to our neighbours. Is this something we could continue and perhaps expand upon, alongside the Emergency Plan? There is no recognised template for Good Neighbour schemes, but the principle is defined by the name. Volunteers provide support and assistance to those who need it. We have, in effect, been running a Good Neighbour scheme for the last four months, by providing shopping and medication collection and a friendly face to our neighbours. Is this something we could continue and perhaps expand upon, alongside the Emergency Plan?

The sense of community in Newton-in-the-Isle has been strengthened by the events of 2020 and there may be a new band of willing volunteers seeking a role within our community. If we don't ask...

3. Recommendations

- a) The Council formalises its membership of the Cambridgeshire & Peterborough Against Scams Partnership.
- b) Members consider whether or not the Council should seek to establish an ongoing role in support of the most vulnerable members of our community.
- c) Members consider the potential benefits of a village-wide Neighbourhood Watch scheme or a Good Neighbour scheme.

1. Purpose of Report

To consider the role of the Parish Council in providing support for vulnerable members of our community.

2. Key Issues

In July of last year, the Council was invited by the County Council's Community Protection Manager to join the Cambridgeshire & Peterborough Against Scams Partnership (CAPASP). This invitation was not formally discussed at a meeting, but in an exchange of emails on the subject, Cllr Clark volunteered to be our local Scam Champion. The role of a Scam Champion is to receive then disseminate to the most vulnerable members of our community, information relating to scams and advice on avoiding becoming a victim.

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We receive updates every couple of days from the Police and the County Council but, despite the best efforts of Cllr Clark and others, we are unable to share this information effectively beyond our own circle of friends and family. A recent example of a local scam warning is attached as Appendix A. The easiest way to share this would be via email but, as we know, many of our vulnerable residents are not able to receive information in this way. The Village Hall newsletter is published quarterly, but much of the information we receive is time-sensitive.

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3. Recommendations

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- b) Members consider whether or not the Council should seek to establish an ongoing role in support of the most vulnerable members of our community.
- c) Members consider the potential benefits of a village-wide Neighbourhood Watch scheme or a Good Neighbour scheme.

Author . Cllr D Gibbs

Agenda Item No. 10d

Meeting Date 14 July 2020

Report Title

Street Light Condition Survey

1. Purpose of Report

To update members on the findings of the street light condition survey and agree plans for future remedial works.

2. Key Issues

The Council entered into a 3-year managed service contract with Fenland District Council from 1 August 2018 for routine maintenance and repairs of the Council's street lights. As part of this contract, all lights were tested to provide comprehensive condition data and estimated remaining life. The testing of the lights was carried out by Cable Test Ltd in February and March 2019, but the information was not shared with the Council, despite several requests.

We have now received the data, providing us, for the first time, with a clear picture of the state of our assets. There are three concrete columns roughly 50 years old that have an estimated life of 0-5 years:-

PC1 - Fen Road junction of Westfield Road

PC2 - High Road outside 162 *

PC5 - High Road junction of Goodens Lane

* A new LED head was fitted to this light in December 2019.

There are two bracket lights with an estimated life of 6-10 years:-

PC2 - Church Lane on the Village Hall

PC7 - High Road on the Old Chapel †

† A new lamp was fitted to this light in 2016, but the original bracket remains.

All remaining lights have an estimated life in excess of 10 years, with nineteen in the 11-15 years category, thirteen at 16-20 years, three at 21-25 years and one at 25+ years.

3. Recommendations

- a) Members ask the Clerk to obtain a quotation to replace the three concrete columns in order that a decision may be made at September's meeting.
- b) Members consider future plans to upgrade the remaining lights.

Report Author
Cllr Dave Gibbs

