

NEWTON IN THE ISLE

PARISH COUNCIL

Clerk: Pat Wilkinson 24 Fen Road Newton in the Isle PE13 5HT Tel: 01945 870271
Email: parishclerk@newtonintheisle.org.uk

To all Councillors:

You are hereby summoned to attend a meeting of the Newton in the Isle Parish Council to be held on Monday 6th November 2017 at 7pm in the Village Hall for the purpose of transacting the following business.

AGENDA

All members are reminded that they will need to declare any personal or prejudicial interest and reason before an item discussed at this meeting under the Model Code of Conduct Order 2001 No 3576

- | | | |
|------|----|---|
| 7.00 | 1. | Apologies |
| 7.10 | 2. | Public Forum (10 minutes) |
| | 3. | Chairman's Announcements |
| 7.25 | 4. | Minutes of previous meeting
a) Matters arising |
| | 5. | Police Matters
Sent from Helen Norton-Smith |
| | 6. | Reports from District and County Councillors concerning the Parish |
| 8.00 | 7. | Reports for information previously circulated
a) Highways– Cllr Clark
b) Old School Site update
c) Village Hall - Cllr Gibbs
d) Rights of Way- Cllr Moore
e) Playing field – roundabout Clerk
f) Correspondence – Clerk
g) Residents Issues - Clerk
h) Planning - Clerk |

- 8.15. 8. Finance
 - a) Approval accounts for payments/ account status

- 8.30 9. Discuss item for Decisions)
 - a) Finance draft budget 2018
 - b) Play equipment inspection report – Cllr Gibbs
 - c) Cllr to check play equipment for Nov/Dec
 - d) Allotment vacancy way forward.
 - e) Emergency Plan - Cllr Moore (gritter etc)
 - f) Woadmans Update – Cllr Gibbs

- 8.45 10 Confirmation of date and time of next meeting 15th Jan 2018

Signed by Clerk October 2017 *P M Wilkinson*

NEWTON IN THE ISLE

PARISH COUNCIL

Minutes of Parish Council held on Monday 4th September 2017 at 7.00pm in the village hall.

Present

Cllr's D Gibbs, J Hoyles, D Smith, S Clark, C Seaton (FDC), S King (CCC), Will Sutton (FDC Portfolio for Planning) and P Wilkinson (Clerk). Mr R Moore, Mr R Sloan and Mrs K Illingworth. Resident Mrs M Gibbs, Mr R Hepworth, Mrs A Hepworth, Mr S Peasey, Mrs C Peasey and Mr D Pritchard and Mrs A M Marshall.

22/17 Apologies

Cllrs J Kooreman and Cllr M Humphrey.

23/17 Assessment Process for Co-option

The Chair explained the procedure, as no election was required the Council were set the task of filling the vacancies by Co-option

Three candidates had shown an interest submitting statements previously circulated to the Cllrs. The Cllrs were asked if they had any queries they would like to put to the candidates. The Cllrs were then asked to make their decision by vote. Chair stated that all three candidates were very strong, it was a very difficult decision as only two could be offered places he hoped that the unsuccessful candidate would consider standing again at the next opportunity. Following the vote two candidates, Rodney Sloan and Roger Moore were appointed as Co-opted Cllrs.

24/17 Public Forum – Residents raised a number of concerns regarding antisocial behaviour in the Goodens Lane area, The Chair advised that the issues be reported to the police on 101 when they occurred. Roddens Antisocial Officer had also been informed of problems relating to a property, investigations were progressing to locate suitable accommodation. The residents would be kept informed of any further progress. A query was also raised on housing on the old school site, it was pointed out that this was a private site and not owned by Fenland District Council

Concerns were also raised over flooding occurring in Goodens Lane during heavy rainfall due to blockage in the drains. The situation would be monitored.

25/17 Chairman's Announcements

A number of meetings to attend, also mentioning Tydd Pumping Station Open Day on Sept 9th The Parish Council would write to thank Cllr Sloan for all the work she had undertaken for the Council.

26/17 Minutes of the Previous Meeting - Were confirmed and signed as a true record

26/17a. Matters arising

Roundabout still stiff, Cllr Gibbs would contact Richard and Kevin for assistance.

27/17 Police Matters

The Councillors were concerned that lack of information was given on any of the crimes committed in the village. The Chair would discuss this matter with the Inspector.

28/17 District and County Councillor Reports

Cllr King reminded the Council that the LHI Bid Application closure date had been changed to October 15th, Cllr Seaton stated that it had been a quiet period during August and had nothing to report

29/17 Reports

- a) Highways – repair work carried out on the High Road , pot holes outside the church had been reported and were awaiting repair. Mill Lane waiting resurfacing. Cllr Hoyles stated that Catlings Lane was in need of maintenance. Highways had again contacted BT regarding the hedge at Fen Road /Mill Lane which was causing a hazard to traffic. More traffic may travel through the village during the next few weeks due to road repairs at Tydd Gote Bridge. Cllrs Gibbs and Clark would monitor the traffic flow.
- b) Old school site – Flood map needed updating as no flooding had been reported for 700 years. The map was to be discussed with FDC regarding planning consent. The owner of the old School site would be kept informed of any relevant new information.
- c) Correspondence circulated prior to meeting. Concerns raised by residents dealt with.
- d) No new planning applications received, information on an appeal made for self-storage units at Land south of Newberry Roman Bank.
Cllr Will Sutton FDC (Portfolio for Planning) queried if Council were satisfied with the online facility to receive planning applications. Cllrs agreed.
- e) Allotment holders had all been notified of the 20% approved rent increase from October 1st.

30/17 Finance

- a) No matters arising from the Approved Governance Report received from the External Audit Commission, copies circulated prior to meeting–
 - i) *Resolved to approve Annual Governance Report. All Councillors approved*
- b) *Finance Budget update*
Received Audit Commission invoice from PKF Littlejohn £120 including £20 VAT Cheque no 100577 was received and paid in July
Resolved to approve retrospectively payment of invoice PKF Littlejohn £120 including £20 VAT Cheque no 100577. All Councillors approved

Community account stands at £6544.29 no outstanding invoices

Business Saver or Reserve account stands at £5193.31 including the £3500 for the remaining Cat 2 street lights (2).

c). Re adopt Standing Orders

Previously circulated, these had been updated in line with new regulations.

d) Re adopt Financial Regulations

These were previously circulated and approved

- iii) Resolved to approve Standing Orders and Financial Regulations, All Councillors approved*

31/17 Discuss items for Decisions

- a) Councillors responsibilities – Cllr R Moore – Emergency Planning and Rights of Way.
Cllr R Sloan took on responsibility for Allotments.*

b) Play Equipment Inspections- These were completed by Cllr D Smith with everything in order apart from the roundabout as discussed in agenda item 26/17a.

c) Play equipment checks to be carried out by Cllr D Gibbs for September/October.

d) LHI Bid Approval

Proposed that a bid be submitted for allowing the widening of the pavement outside 190 High Road and the watercourse piped (as agreed by Drainage Board) under culvert, 25 tons of top soil to be added to infill provided by Parish Council and area landscaped .Both Steve Nicholson and Adam Cobb felt it was feasible within budget restraints.

- iv) Resolved to approve LHI Bid 2018 for improving and widening the walkway on corner at Goodens Lane/High Road junction. All Councillors approved*

e) Street Lighting Proposal

Cllr King stated proposal

- FDC would continue to fund the energy and maintenance costs for the existing lighting stock for the next 10 years.
- FDC would carry out the management of the lighting on our behalf free of charge for a period of 10 years.
- FDC would arrange and manage the various replacement programmes for both FDC and PC funded works, free of charge
- Repairs maintenance and energy in future to be funded by Parishes at an estimated cost of between £47 and £67 per column per annum.

Newton in the Isle has 41 lights, the actual cost had to be confirmed. Contract expected to be ready April 2018. The Council had a number of concerns among which was the expected life of the lamps. A vote was taken to proceed with the tendering process, a majority voted for the preliminary proposal. A Final decision would be taken when the proposal and details had been confirmed,

f) Planning Committee meetings – arranged to meet in the village hall as a cost of £10 per meeting.

Next meeting arranged for Monday 6th November at 7pm

Meeting closed at 8.40pm

NEWTON IN THE ISLE

PARISH COUNCIL

Minutes of Parish Council Planning meeting held on Tuesday 27th September 2017 at 7pm in the village hall.

Present

Cllr's J Hoyles (Chairman), D Gibbs , D Smith, R Sloan, R Moore and P Wilkinson (Clerk). No members of the public attended.

Planning application

Ref: F/YR17/0872/F

Erection of 2-storey 3-bed dwelling with detached garage/store and siting of a temporary caravan during construction at Land East of Charity Farmhouse Goredike Bank Gorefield Cambridgeshire PE13 4NH

The Councillors discussed this planning application Ref: F/YR17/0872/F and had all agreed to reject this request as there should be no further development on site

The clerk would send an email to the planning department expressing the comments of the Council.

Meeting closed at 7.25pm

NEWTON IN THE ISLE

PARISH COUNCIL

Minutes of Parish Council Planning meeting held on Wednesday 18th October 2017 at 7pm in the village hall.

Present

Cllr's J Hoyles (Chairman), D Gibbs , R Moore and P Wilkinson (Clerk). No members of the public attended.

Apologies

Cllr R Sloan

Planning Application

Consultation (F/YR17/0932/F at Land West of Brereton House Fitton End Road Newton-In-The-Isle Cambridgeshire) Planning Application

Erection of up to 2no. dwellings (outline application with matters committed in respect of access only) involving demolition of existing outbuildings at Land West Of Brereton House Fitton End Road Newton-In-The-Isle Cambridgeshire

Following discussion, the Councillor's all agreed to rejected this application as they considered there should be no further development on the site. The Clerk would send in the Councillor's comments to the Planning Department.

AOB

A letter to invite the Parish Council to participate at the Remembrance Service on Sunday 12th November at 9am in the village and lay a wreath had been received from the PCC, as a decision was required before the next Council meeting the Councillors attending the Planning meeting agreed on behalf of the Council to participate. The Clerk would contact the PCC.

NEWTON PARISH COUNCIL

POLICE MONTHLY UPDATE - SEPTEMBER 2017

Dear Councillors,

Please find the Police update for September

You can contact the Wisbech Neighbourhood Policing Team on :-

Wisbech.NPT@cambs.pnn.police.uk

However crimes cannot be reported via this media, crimes and incidents must be reported using 101 non emergency or 999 in an emergency.

.....

We continue to attend local primary schools at the start and end of school times to engage with the children and parents/guardians. After a recent visit, it was mentioned by parents that speeding remains to be a main concern in Newton-In-The-Isle and Tydd St Giles. I am pleased to advise that Special Sergeant Andy Thompson and I have undertaken Speed Enforcement Patrols during September in all of the north rural villages of Wisbech. A total of 6 tickets were issued to drivers for excess speed, and an additional 7 drivers were given words of advice. Out of all of the drivers stopped, each one was from the local area.

If you know of anyone who is interested in setting up their local Speed Watch Group, which requires a minimum of 3 or 4 volunteers, please get in touch, and we can discuss further.

There have been several shed burglaries in Newton-In-The-Isle and other neighbouring villages, where fishing equipment and railway memorabilia are amongst some of the items which have been stolen.

There have also been several reports of heating oil theft in some of the rural villages. If possible, use a good quality lock. The close shackle padlocks are the best on the market, as they offer the most resistance to thieves. Remote electronic oil level gauges are also available, and if the oil level suddenly drops, an alarm will sound. Security lights tend to put off thieves, and CCTV cameras are also a good deterrent. For additional security advice, please visit the Cambridgeshire Police Website, or contact the local Crime Prevention Officer on 101.

A local Community Contact Point was held in Parson Drove during September. If you would like to hold a community contact point event, please contact myself or Rosie Cooke at Fenland district council for further advice. Online questionnaires can be found online at :
<https://www.surveymonkey.co.uk/r/WisbechCommunitySafety>.

The results from these surveys will be displayed on the Community Safety Partnership blog every 3 months at www.communitysafetypartnership.worldpress.com .

CRIMES REPORTED IN THE NEWTON AREA SEPTEMBER 2017

2 X Theft

If you have any information about the above, or any other crime, please contact the police on 101, or 999 in the event of an emergency.

Crime statistics can also be found on the following websites:-

www.cambs.police.uk/help/crimemaps/

www.ukcrimestats.com/Police_Force/Cambridgeshire_Constabulary

GENERAL CONCERNS

Batteries from farm machinery remain to be a target for thieves, and several have been stolen from Newton-In-The-Isle recently. Please remain vigilant, and advise the Police if you see anything suspicious.

Kind regards

PCSO 7160

Helen Norton-Smith

Wisbech NPT

NEWTON PARISH COUNCIL

POLICE MONTHLY UPDATE - OCTOBER 2017

Dear Councillors,

Please find the Police update for October

You can contact the Wisbech Neighbourhood Policing Team on :-

Wisbech.NPT@cambs.pnn.police.uk

However crimes cannot be reported via this media, crimes and incidents must be reported using 101 non emergency or 999 in an emergency.

.....

We continue to visit rural schools in the area, and have been giving talks with year 5 and 6 pupils on Internet Safety. If you have any community groups in your area, that would benefit from a talk on internet safety or any other police related matter, please get in touch, as I will be more than happy to drop in.

Speed Enforcement is ongoing, and further dates are to be arranged during November. We are still actively seeking volunteers to set up their own Speed Watch Community Groups, in their own or surrounding villages. If you have 3 or 4 volunteers who are interested, please contact me, and we can discuss further. Other local villages which have adopted this scheme, have been very successful. Their efforts have already had a significant impact on speeding issues in their village. Community Speed Watch Teams can not only educate drivers regarding their speeds, but also provide Police with location and times where Enforcement checks can be undertaken to the best advantage.

CRIMES IN THE NEWTON AREA OCTOBER 2017

2 x non dwelling burglaries
1 x theft from motor vehicle.

Crime statistics can also be found on the following websites:-

www.cambs.police.uk/help/crimemaps/

www.ukcrimestats.com/Police_Force/Cambridgeshire_Constabulary

GENERAL CONCERNS

There has been an increase in shed burglaries in some of the north rural areas of Wisbech, where large quantities of tools, and farm machinery batteries have been stolen.

We have also had several reports of theft of domestic heating oil within the rural areas, where full tanks of oil have been stolen.

Hare Coursing is an ongoing problem, and the coursers are often operating on the border of Cambridgeshire and Lincolnshire, as it is easier to escape the Police by going cross border into a

different county. The Hare Coursers are often in large type 4x4 vehicles, so if you see anything suspicious, please report it to the Police.

There have also been several thefts of lead from rooftops from various building types across Cambridgeshire. Please check buildings regularly for any signs of lead theft, as considerable damage can be caused when this is removed.

Whilst regular Police patrols are undertaken in the rural villages, we encourage the public to report all crimes. By reporting all crimes, it helps to identify the areas of criminality, and we can then determine which areas would benefit from additional Police patrols.

The installation of security lights, and CCTV cameras (where possible) are a good deterrent in preventing crime. Further crime prevention advice can be found on the Cambridgeshire Constabulary website.

If you see anything suspicious, or have any information regarding any of these issues, please contact 101, or 999 in an emergency.

Kind regards

Helen Norton-Smith

PCSO 7160

Wisbech NPT

Agenda Item No.	7(a)	NEWTON IN THE ISLE PARISH COUNCIL
Meeting Date	6 th November	
Report Title	Highways	

1. Purpose of Report

An update on highways issues since the last meeting

2. Key Issues

The potholes have been repaired in church lane and outside 355 High Road all so two locations in Mill Lane.

The LHI bid has been completed and submitted more details will be given at meeting.

Some repairs have been done to the pavement on the High Road outside 174. I will report on this at meeting.

We have had complaints regarding traffic diversions when there has been an accident on the Sutton Road traffic has been diverted down Chapel Lane. Lorries have damaged trees trying to get through. A sign has been ordered saying unsuitable for heavy goods vehicles. We as a parish council need to write to the police to change diversion route when this occurs.

Damage to BT box outside Boors farm has been repaired

Mill Lane sign to be repaired Fitton End location

Fly tipping in Fen Rd, 83 tyres in drain reported

Dead badger High Road reported

Street light reported outside 347

Issues with drains in Goodens Lane on going issue being investigated

Overgrown verge Sutton Rd /Ferry Lane been cut as junction was dangerous.

Highways open day on Wednesday the 11th October, Cllr Gibbs attended this and found this to be very informative and beneficial to the parish council.

3. Recommendations

The Parish Council notes the report

Report Author	Cllr Sam Clark
----------------------	----------------

Agenda Item No.	7(c)	NEWTON IN THE ISLE PARISH COUNCIL
Meeting Date	6 th November 2017	
Report Title	Village Hall	

1. Purpose of Report

To update the Parish Council regarding the management of the Village Hall.

2. Key Issues

The Pop-up Restaurant with Alison Sloan in September was a great success, raising over £200 for the Hall. This is something we hope to repeat on a periodic basis.

Our first Sunday Lunch takes place on 29th October, with around 40 people booked so far. This will be a monthly event from now until Easter, provided by members and supporters of the Village Hall Management Committee, which we hope will be both popular and profitable.

We are without a Secretary and Bookings Secretary at the moment, following the recent resignation of the previous post-holder, but we hope to be in a position to announce a replacement shortly. Finding volunteers willing to undertake roles with this level of responsibility is an increasing challenge, not just for the Village Hall, but for all organisations in our community.

The Annual General Meeting will take place on the evening of Tuesday 14th November, providing an opportunity for members of the public to meet the Management Committee and find out more about the running of the Hall. All members of the Council are invited to join us for the evening.

Christmas is a busy period for the Management Committee, with our own events and celebrations running alongside parties and fundraising events organised by our regular hirers. In the seven weeks leading up to Christmas, there are 19 events already booked in the Hall, of which nine are run by the Management Committee.

3. Recommendations

The Parish Council notes the report.

Report Author	Cllr Dave Gibbs
----------------------	-----------------

Agenda Item No.	7d	NEWTON IN THE ISLE PARISH COUNCIL
Meeting Date	6 th November 2017	
Report Title	Rights of Way	

1. Purpose of Report

An update on Rights of Way since the last meeting.

2. Key Issues

Since taking on this responsibility at the last meeting, I have visited several of the Rights of Way paths in the parish, and hope to visit the rest in the very near future.

There have been no issues arising since the last meeting.

3. Recommendations

The Parish Council notes the report.

Report Author	Cllr Roger Moore
----------------------	------------------

Agenda Item No.	7 e,f,g,h.	NEWTON IN THE ISLE PARISH COUNCIL
Meeting Date	November 6 th 2017	
Report Title	Report Information	

1. Purpose of Report

Update on Correspondence, Roundabout, Planning applications Residents' concerns

2. Key Issues

Correspondence

Emails

NALC newsletters

Rural Services Bulletins

Public Sector newsletters

Adam Cobb- Emergency street work – Fen Road 11th – 13th October

Travel to Work survey 2017

Advise on Tydd Gote Bridge work commencing October 30th

Wisbech Access Strategy Consultation at Boathouse 1st Nov 2.30- 7pm –

Transport Schemes /and follow up report

Acre - Views on Local Development Plan/ Acre Parish Council Conference Nov 17th

Cambridgeshire Matters

Correspondence received re allotments.

Mr Brown to relinquish allotment 3 (next to Raymond) from Oct 1st 2018.

Mr Bailey wishes to relinquish allotments at See Lane Tydd from Oct 1st 2018

Mrs Sands querying increase and additional services. (copy attached)

Application received for an allotment when available. Clerk responded.

Mrs Leighton (PCC) invited councillors to attend Remembrance Service on Sunday 12th at 9.am. clerk replied

Residents issues

Resident of 20 Goodens Lane has problems with foul water drainage, she has previously contacted Roddens ,Circle O and the Water Board all passed problems on, stating not their responsibility. Hoping to attend meeting.and would appreciate some assistance from Parish Council.

Resident Goodens Lane reported bracket street light FPC5 not working. Again reported High Road FPC2 light on continually. Both reported

Report Author	Continue
----------------------	----------

Playing Field- play equipment

Roundabout completed by Mr Doug Fullbrook and Mr Kevin Welbourn now in full working order Letters of thanks sent to both parties for assistance.

Maintenance required for roundabout

Greasing every 6 months Sept and March Medium grease, 10 stroke on the 3 nipples

Planning application

Two applications

Ref: F/YR17/0872/F - Erection of 2-storey 3-bed dwelling with detached garage/store and siting of a temporary caravan during construction at Land East of Charity Farmhouse Goredike Bank Gorefield Cambridgeshire PE13 4NH

Ref: (F/YR17/0932/F - Land West of Brereton House Fitton End Road Newton-In-The-Isle Cambridgeshire) Planning Application for erection of up to 2no. dwellings (outline application with matters committed in respect of access only) involving demolition of existing outbuildings at Land West

2. Recommendations

The Parish Council notes the report

Report Author Pat Wilkinson Clerk

Agenda Item No.	8	NEWTON IN THE ISLE PARISH COUNCIL
Meeting Date	November 6 th 2017	
Report Title	Finance	

1. Purpose of Report

Update on Budget

2. Key Issues

Invoices for approval and payment.

FDC Dog Bins £510 already paid approved at Planning meeting

Village Hall hire PC meeting for 4th September meeting £20

LGS Services Payroll Services £33.00+ vat £6.60 Total £39.60 April to September

T A Blackmore - Grounds Maintenance £1190 + vat £238 total £1428

Clerks salary and admin expenses including printing annual financial report

Total of £634.39.

Total expenses £2121.99

- *Royal British Legion wreath donation to be confirmed*

Income

Allotments 224.64

½ year Precept – 5250.00

½ year CTSG – 243.50 Total £5718.14

Community account £9630.44

Business Saver or Reserve account £5193.31 including the £3500 for the remaining Cat 2 lighting

3. Recommendations

Parish Council note the report

Report Author	Pat Wilkinson Clerk
----------------------	---------------------

DRAFT BUDGET 2018

	April - March 2019	Income
Carryforward		3000
Precept		10500
Council tax support Grant		243
Concurrent Grant		1280
Peppercorn rent		1
Donations	1200	
allotments		432
Drainage Board	39	
LHI Bid	1500	
Insurance	645.9	
Auditors	265	
Play Equip annual check	100	
Play equip Maintenance	400	
CAPALC membership	256	
Street lighting upgrades	2500	
Street lighting maintenance	2952	
Cutting Playing field	1200	
ACRE membership	54	
Highways maintainance		
Payroll admin charges	100	
Salary	2700	
Misc Admin sundries	100	
Hall hire charges	200	
Maintenance costs	200	
annual report	100	
Emergency Planning	200	
Transfer reserve account	1000	
10%	600	
	16311.9	15456

Expected £856. Carryforward to 2019

DRAFT BUDGET 2017

	April -Sept 2017	income		Oct - March 31st 2018	income
Carryforward	paid	2914			
Precept		10500			
Council tax support Grant		487			
Concurrent Grant		640	640		
Peppercorn rent			1		
Donations				1200	
allotments		311	86.4		
N Level Drainage	39				
LHI Bid				2000	
Insurance	645.9				
Auditors	265				
Play Equip annual check	80.5				
Play equip Maintenance	76.45				
CAPALC membership	253.16				
Street lighting maintenance				350	
Cutting Playing field	1198				
ACRE membership				54	
Highways maintenance					
Payroll admin charges	33			33	
Salary + tax £850.17	1512			1032	
Misc Admin sundries	95.62			40	
Annual report sundries	86.44				
Hall hire charges	40			60	
Maintenance costs	30			200	
Noticeboards				600	
Dog Bins	510				
Transfer reserve account					
10%	4865.07	14852	727.4	6094	3450
				1170	

carryforward £3450. to 2018

Agenda Item No.	9a	NEWTON <small>IN THE ISLE</small> PARISH COUNCIL
Meeting Date	6 th November 2017	
Report Title	Draft budget 2018	

1. Purpose of Report

Precept implications on 2018 Budget

2. Key Issues

Carry forward to 2018 is expected to be around £3000 including a transfer of £1000 to the Reserve account

Discuss budget (see attached draft) it would seem likely we will need to increase the Precept for 2018

Due to increased lighting costs and reduction in CTSG (Council Tax Support Grant) from £487 to £243.

Concurrent Grant expected to remain the same this next year at £1280, to be confirmed.

Possibility of reduced income from allotments due to three being relinquished from Oct 2018 - £86.40 + £21. 60 pa These rents have been included in draft budget.

Also included an emergency planning contingency of £200. and 10% contingency on some expenses £600.

All these figures are open to discussion and for guidance only.

3. Recommendations

Councillors study attached draft of expenses and income at present level ready for discussion.

Report Author	Pat Wilkinson RFO
----------------------	-------------------

Agenda Item No.	9e	NEWTON IN THE ISLE PARISH COUNCIL
Meeting Date	6 TH November 2017	
Report Title	Emergency Plan	

1. Purpose of Report

An update on Emergency Plan

2. Key Issues

Cllr Gibbs has passed on the basics of the Emergency Plan that have already been put together. There is still much work to do on the Plan, and it will continue to be an ongoing piece of work. However, the work already completed gives the 'bones' of a plan, and the more it is looked at, the further it extends.

It is going to take some time to complete a full plan, but I will be working with Cllr Gibbs to extend it further and hopefully present it to Parish Council in the very near future.

Once agreed by the Parish Council, I can then move forward and start filling in 'names' to the necessary jobs that will need to be undertaken in the event of an emergency.

There will be a financial impact to the plan, but this will be kept to essentials that will be necessary to carry out the plan if ever necessary.

We have also been offered, along with all other PC's a gritter for the pavements, along with grit and some safety equipment. If agreed to take up this offer, which I would recommend, we will need to look further into it and formally accept it. It will mean finding storage for the machine and grit, and formulate a route to be used, and this in turn will be agreed with FDC. Cllr Gibbs and I will pursue this offer with Cllrs agreement, and report back at our next meeting.

3. Recommendations

Parish Council to agree to take up the 'Pavement Gritting offer and note the report.

Report Author	Cllr Roger Moore
----------------------	------------------