

NEWTON IN THE ISLE

PARISH COUNCIL

Minutes of Parish Council held on Monday 10th July 2017 at 7.00pm in the village hall.

Present

Cllr's D Gibbs, J Hoyles, D Smith, C Seaton (FDC) and P Wilkinson (Clerk).also present resident Mrs M Gibbs and Mr Roger Moore

11/17 Apologies

Cllrs A Sloan (Work Commitments), Cllr S Clark (Governors meeting), Cllr S King (prior meeting), Cllr Kooreman , Cllr M Humphrey and PCSO Helen Norton-Smith

12/17 Public Forum – No questions raised

13/17 Chairman's Announcements

Chair reported that Cllr Fullbrook had resigned from the Parish Council, stating he was a valued member of the team. The Parish Council would write to thank Cllr Fullbrook for all the work he had undertaken for the Council.

14/17 Minutes of the previous meeting - Were approved and signed as a true record

14a.Matters arising

Refuse had been removed from a Franks Lane property following the departure of tenants.

Sites for three new dog bins were approved, to be sited in Rectory Road, Ferry Lane and Franks Lane. The bins would be ordered and installed. Councillors approved at a cost of £462 for the three bins.

- i. *Resolved to agree purchase of three dog bin at a cost of £462, agreed and approved by Councillors.*

No other issues.

15/17 Action Review

Street lighting under review, more information regarding new supplier at next meeting.

Emergency Plan on hold, see agenda item 18/17g

Mr Hunt had met with CCC Highway representatives and Cllrs to discuss the High Road pathway

The Environment Agency had been contacted concerning the revision of the Flood map for our area.

LHI Bid 2017 - footpath completed with an estimated additional cost of £300 for replacement of unforeseen pipework

Sponsorship for noticeboards ongoing.

16/17 Police Update

Now only available on the website. The Councillors would discuss a discrepancy in the recorded crimes with Inspector Davies, Police were to visit on 27th July at 2.30pm to discuss any issues.

17/17 District and County Councillors Report

Cllr Seaton (FDC) stated that the Brown bins were working well with residents participating. The level of Fly Tipping had not changed and was at a similar level to other counties. Members of the public should report fly tipping to FDC and further issues should be forwarded on to Cllr Seaton. Concurrent Grant to remain the same following a review. Notification of the new company dealing with Street lighting would be available shortly

18/17 Reports

Reports circulated prior to meeting

a) Highways

Survey of roads in the parish had been completed, many small defects were to be repaired. North Level Drainage Board were to consider piping the watercourse outside 190 High Road to allow the pavement to be widened. The road surface along Little Ramper had melted during the July heatwave. The surface was being investigated and would be repaired on solving the issue.

b) Old School site

The Environment Agency had agreed that the present flood map was incorrect, the matter in question would be discussed with the Chair who would report back any findings at next meeting.

c) Village hall Update.

Discussion on future events to be announced shortly following the Village Hall Management meeting on Tuesday 11th July.

Cllr Smith to explore the possibility of a cheaper gas price for the village hall.

d) Correspondence circulated prior to meeting

Planning applications would be notified online in future

e) Residents issues.

Long grass at junction of Westfield/Fen Road was causing a hazard, this had now been cut by CCC. Chairman had dealt with a number of issues including a swarm of bees and quad bikes being ridden around the village, but the identity of the culprits was unknown

A request from young teenagers stated that there was no suitable play equipment for their age group. Cllr Clark would be asked to investigate further and report back to the council.

f) Planning Committee Meetings

With a 21-day window for response from commencement of notification

Two recommendations were made

1. Future planning meetings to take place in the village hall with agendas published beforehand to comply with the Transparency Code requirements.

2 The Parish Council to ask the Village Hall Management Committee to consider a reduced charge for hosting the meetings of the Planning Committee .

ii. *Resolved to agree the two recommendations, Cllrs agreed and approved*

g) Emergency Planning Update

No specific person responsible for this issue at present. The Chair is compiling information regarding insurance and will report back at next meeting.

19/17 Finance

a) Awaiting the conclusion of the Annual Governance Report, report back at next meeting.

b) Budget Update, copies of Draft Budget April – Sept circulated,

On track with expenditure, Income for this half year is £9134 so far spending £2390 leaving £6744, estimated carry forward to October of £2160.

Circulated copies of Bank reconciliation from 1st April to 30th June showing all cheques paid and income received

Bank statement - Community Account stands at £7220.04

Savings/Reserve Account stands at £5193.31

Two cheques outstanding, Hall rent for Council meetings May and July £40 cheque no 100575

Clerk Salary £515.75 for quarter to end of June

iii. *Resolved to approve payment of two cheques no 100575 and 100576 also approved payment of £300 extra LHI bid 2017 and the purchase of three dog bins at a cost of £462. All councillors agreed and approved*

The Chairman Cllr D Gibbs to be added to as a signatory for cheques.

iv. *Resolved to approve Cllr Gibbs as a signatory to sign cheques on the Parish Council account along with one other authorised signature, Cllrs approved*

c) **Annual Report** Cllr approved the report be prepared and distributed by the Chair and Clerk.

20/17 Decision Items

a) Councillors Responsibilities

Cllr Smith agreed to take over Cllr responsibilities for Finance. The Councillor responsibility for Emergency Planning and Playing Field remain unallocated until the vacancy on the Parish Council has been filled. To be discussed further at the next meeting.

b) Allotments

Cllr Sloan circulated her report prior to the meeting. Comparing the allotment charges with similar parishes we are undercharging by a considerable amount. After discussion, it was agreed to increase the allotment rents by 20% from 1st October 2017.

- v. *Resolved to agree increase in allotment rents by 20% commencing Oct 1st 2017 all Cllrs approved*

Discussion also took place on the disposal of allotment land, this was not considered achievable at the present time as all the allotments were allocated. However further investigation would be made.

c) Play equipment

Roundabout still a problem, D Fullbrook offered to complete the roundabout repair, Cllr Smith to investigate further.

d) Play Equipment

Cllr Smith to check play equipment until the next council meeting in September

e) LHI Bid 2018

Drainage Board to investigate possible piping under culvert and infill including parapet bridge. Cllrs to provide top soil and gravel the area if this project succeeded. LHI Bid 2018, estimated cost £10,000. A decision on the project to be confirmed at next meeting.

f) Councillor Vacancy

Notice of vacancy published on the village website, FDC and on the village and parish noticeboard's. Closing date 19th July, following closing date the clerk would be notified of outcome. Proposed that applicants would be provided with information on the duties and commitment required as a councillor.

21/17 Date and time of next meeting Monday 4th September at 7pm in the village Hall.

Further meetings arranged

Monday 6th, November at 7pm in the village Hall.

2018

Monday, 15th January at 7pm in the village Hall.

Monday, 5th March at 7pm in the village Hall.

Meeting -closed at 8.30pm